



# MYCHART PARENT/GUARDIAN TEEN PROXY ACCESS

**Patients Aged 13-17** May Grant Access to  
Their Health Care Information on MyChart

The pediatric/teen proxy access for St. Luke's MyChart allows a parent or guardian to securely communicate on behalf of a St. Luke's pediatric patient under the age 18. The proxy is automatically terminated on the teen's 18th birthday. Parents must have their own St. Luke's MyChart account to activate and review their child's information.

## WHAT PARENTS CAN SEE



### AGES 12 AND UNDER

- Parent sees all of child's chart
- Medical records requests are honored



### AGES 13 – 17 | PROXY ON

- Parent sees very limited chart and all upcoming appointments
- Parent is automatically enrolled with proxy access, if they already had proxy access for their child prior to turning 13
- Medical records requests are honored



### AGES 13 – 17 | PROXY OFF

- Since proxy is automatically turned on, child must request to have access turned off or remove proxy in MyChart settings.
- Medical records requests are honored



### AGE 18+ PROXY TURNS OFF AUTOMATICALLY

- Parent does **NOT** see chart
- Medical records requests **NO LONGER** honored



*Medical records requests from parents and guardians are honored until age 18.*

# WHEN THE PROXY IS ON



**PARENT/GUARDIAN**



**AGES 13-17**



**AGE 18**

## A Parent/Guardian Can See

- Allergies
- Letters (sick notes)
- Demographic updates
- Growth chart
- Immunizations
- Messaging
- Request an appointment
- Appointment reminders
- Upcoming appointments
- Test results

## A Teen Can See

- Appointments
- Past visits
- Test results
- Notes
- Messaging
- Grant and revoke proxy access to their guardian/parent
- Other important features to help them navigate their health

- When signing up a teen for MyChart we verify the teen's email is on file in Epic and send the activation code only to the teen.
- When teens age out of the Proxy, we again verify their email.